

Action Tracker - Overview and Scrutiny Committee 2023/24

| Meeting 2021/22 | Subject and request | Action | Who | Status | Completed |
|-----------------|--|--|---------------------|-------------|---|
| 8 December 2022 | Item 6 Commercial Strategy Progress Update | Asset (Re-)Development – Members commented that the costs and potential revenue income from The Rise and Cromwell Road were included in the report but were not broken down by property. Members requested a breakdown by property of funding, construction costs and net rental income to ascertain the return on investment for each asset. | Request to officers | In progress | <p><i>Holding response emailed to Members on 01/02/23. Copy of response in Mod.Gov Library, link provided below</i></p> <p><i>Further response emailed to Members on 28/03/23. Copy of response in ModGov Library, link provided below.</i></p> <p><i>26/06/2023 - The latest budget forecast for The Rise development at Marketfield Way will be included in the Q1 Performance Report to O&S on 7 September 2023.</i></p> <p><i>A more detailed breakdown of the budget for The Rise development at Marketfield Way - by property of funding, construction costs and net rental income to ascertain the return on investment on each asset - plus a lessons learnt assessment will be included in the Commercial Strategy Progress Update to O&S on 7 December 2023.</i></p> <p><i>21/11/2023 This information will be contained on the</i></p> |

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| | | | | | <i>Marketfield Way Update report scheduled to be presented to O&S on 25 January 2024.</i> |
| 15 June 23 | Item 8 Revenues, Benefits & Fraud – Service Provision | The Chair requested an update on progress when the Commercial Strategy Update Report is next presented to this committee in December 2023. | Request to officers | Completed | <i>This information is captured under Work area 3 and Priority 1 of Commercial Services within the Commercial Strategy Update Report scheduled to be presented to O&s on 7 December 2023.</i> |
| 6 July 2023 | Item 4 Medium Term Financial Plan 2024/25 to 2028/29 | Members requested a summary of budget changes over the last 8 years to be included in the Budget Scrutiny papers. | Request to officers | In progress | |
| 6 July 2023 | Item 4 Medium Term Financial Plan 2024/25 to 2028/29 | The Chair requested that future updates include financial values for the ranges of possible impacts for the identified risks in section 15 of the MTFP. | Request to officers | In progress | |
| 6 July 2023 | Item 5 Capital Investment Strategy | Capital Assets - Members requested information on the net yield from the assets listed in the report, together with the portfolio total gross and net yield. | Request to officers | Completed | <i>Response emailed to Members on 08/08/2023. Copy of response published in Mod.Gov Library. 7/09/2023 Members asked for this action to be re-opened to receive a response on the net return on the portfolio over a period of time, ie the price paid for the asset plus any additional capital expenditure costs for upkeep; and the revenue</i> |

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| | | | | | <i>generators minus operational costs. 25/10/2023 – Response emailed to O&S Members and published to ModGov library.</i> |
| 7 Sep 2023 | Item 6 Environmental Sustainability Strategy Annual Report | Action Plan - A committee member requested that provision of industrial-sized recycling bins for organisations, such as Reigate College, could be considered in the action plan. | Request to officers | Completed | <i>This will be captured as a member suggestion and fed into the strategy review process.</i> |
| 7 Sep 2023 | Item 6 Environmental Sustainability Strategy Annual Report | Improvements to Council buildings – Members requested an update on LED replacement roll out across Council buildings. | Request to officers | In progress | |
| 12 Oct 2023 | Item 4 Organisation Portfolio Holders' Update | Dashboards – Clerk to share link to monthly dashboards. | Request to officers | Completed | <i>Link sent to O&S Committee members on 13/10/2023.</i> |
| 12 Oct 2023 | Item 4 Organisation Portfolio Holders' Update | IT – Possible consideration of reviewing IT support for Members, after the review of IT resourcing. | Request to officers | | |

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| 12 Oct 2023 | Item 5 Lessons Learnt: Pitwood Park, Cromwell Road, & Lee Street | Pitwood Park – Members requested details of the onsite contamination at Pitwood Park. | Request to officers | In progress | |
| 12 October 2023 | Item 6 New Local Plan Update | The Council's response to the Levelling Up and Regeneration Bill, which has been submitted to the Department for Levelling Up, Housing and Communities (DLUHC) to be shared with Members following the meeting. | Request to officers | Completed | <i>Document emailed to O&S Committee Members on 16/10/2023.</i> |
| 12 October 2023 | Item 9 Overview & Scrutiny Committee Forward Work Programme | Additional O&S Committee meeting to be scheduled in February/March 2024 | Request to officers | In progress | |

Written answers from 8 December 2022 can be found here - [Document Written Answers from OSC 8 December 2022 | Reigate and Banstead Borough Council \(moderngov.co.uk\)](#)

Further responses from 8 December 2022 can be found here - [Document Further Responses to Follow On Questions 8 Dec 22 | Reigate and Banstead Borough Council \(moderngov.co.uk\)](#)

Additional Further responses from 8 December 2022 can be found here – [Document Additional Further Responses to Follow On Questions OS 8 Dec 22 | Reigate and Banstead Borough Council \(moderngov.co.uk\)](#)

Written answers from 6 July 2023 can be found here - [Document Follow Up Questions from OS 06 July 2023 | Reigate and Banstead Borough Council \(moderngov.co.uk\)](#)

